



NOTICE OF EGM & AGM

Notice is hereby given of an Extraordinary General Meeting of the UK Weighing Federation followed by the 18th Annual General Meeting of the UK Weighing Federation Ltd and a Regional Meeting. These meetings will be held on Thursday 12th April 2018 at the Principal York Hotel, York, UK commencing at 1.30pm.

Extraordinary General Meeting

Amendment to clauses within the Memorandum and Articles of Association
Please see attached sheet detailing these amendments in full.

AGM AGENDA

1. Apologies for absence
2. Minutes of the 17th Annual General Meeting held on Thursday 29th June 2017
3. Report 2017/18
4. Treasurer's Report 2017/18 and to consider the following Resolution:
"That the Annual Accounts and Auditors Report for the year to 31st December 2017 be adopted."
5. Officers and Board of Directors elections
6. Re-appointment of Auditors
"To re-appoint dng Dove Naish, Chartered Accountants of Eagle House, 28 Billing Road, Northampton, NN1 5AJ as auditors for the following year."

NOTES

1. A copy of the **Annual Accounts and Auditors Report for 2017** is available to all members in advance of the meeting by clicking the link above.
2. The proposed amendments to clauses in the Memorandum and Articles of Association are available to all members in advance of the meeting by clicking the link above.
3. The EGM & AGM will be followed by a regional meeting

Proxies

4. A member entitled to attend and vote may appoint a proxy to attend and vote in their place; a proxy need not be a member of the UKWF.
5. A **proxy form** is available to download on the website. Completed proxies shall be in writing and should be received at the Federation's Offices not less than 48 hours before the time of the meeting. A scanned copy sent by email to admin@ukwf.org.uk is acceptable. **Proxies must be received in the Federations offices by 1.30pm on Tuesday 10th April 2018** otherwise they will be void under the current rules in our M&A's. A scanned copy sent by email to admin@ukwf.org.uk is acceptable

Director's Elections

6. Members are invited to make nominations for the Board. Such nominations must be in writing using the nomination form, signed by two paid-up members of the Federation as proposer & seconder; be accompanied by the written agreement of the nominee to stand for election and affirming his or her ability and intention, if elected, to attend Board meetings regularly.
Nominations must be received in the Federation's offices by no later than 1400hrs on 29th March 2018
7. **Notification of nominations** has been posted on the website and the **nomination form** is also available to download if you wish to nominate a member to serve as a director. **Nominations must be received in the Federation's offices by no later than 1400hrs on 29th March 2018.** A scanned copy sent by email to admin@ukwf.org.uk is acceptable