

7. AUDIT AND REVIEW

7.1 Calibration Organisations registered to BS EN ISO 9001:2008

UKWF members who are involved in the calibration of weighing equipment at batching plants for cementitious materials and who are registered to one of the BS EN ISO 9000 series of standards shall incorporate this Code into their documented Quality System, either by direct transposition or by specific reference. Compliance with this Code will then be subject to the internal audit and Management Review procedures of the Quality System and continuing assessment by the Certification Body granting the registration to the Standard.

7.2 Calibration Organisations not registered to BS EN ISO 9001:2008

UKWF members who are not so registered shall carry out regular audits of their compliance with this Code including, but not restricted to:

- Calibration of test equipment,
- training, and competence of personnel,
- completeness of test /calibration reports,
- adequacy and condition of test equipment.

The organisation shall conduct an annual review of the systems and procedures employed to ensure continuing compliance with the requirements of this Code and any revisions to it.

The audits and review shall be recorded. Copies shall be made available to customers if they so request them. The calibrating organisation may sub-contract the audits and review to suitably qualified/experienced people or organisations, if they so wish.